

**Your suitability for the post will be assessed from the information on the Application Form
This personal details sheet will be extracted before short listing takes place
All information given in your application will be treated as strictly confidential**

Application for post of:

MR/MRS/MS/MISS/OTHER (Delete as appropriate)

SURNAME:

FORENAME:

ADDRESS:

.....

POST CODE: **TELEPHONE NO:**

DATE OF BIRTH: **AGE AT TODAY'S DATE:**

NATIONAL INSURANCE NUMBER:

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Please bring to your interview evidence of your entitlement to work in the United Kingdom

Documents that are acceptable as evidence are:-

- 1. Your identity**
e.g. Passport/photo driving licence/birth and or/marriage certificate
- 2. Your residence**
e.g. Bank statement/utility or council tax bill, showing your name and address
- 3. Your employment status**
e.g. P45, P60 or work permit and National Insurance Number

Job offers will not be made unless such evidence has been received

Do you have a current driving licence? Yes No

Have you ever had any endorsements or convictions relating to driving offences? Yes No

Do you have any relatives employed or housed by the Association? Yes No

Do you have a current Criminal Records Bureau check? Yes No

If yes, is it less than 12 months old? Yes No

We aim to be an Equal Opportunities organisation and vacancies are open to all suitably qualified and experienced people

It will help us to monitor applications if you will indicate your ethnic origin

AFRO/CARIBBEAN ASIAN WHITE BLACK AFRICAN OTHER (please specify)

SIGNED: **DATE:**